

Oak Knoll PTO
Minutes of the Regular PTO Executive Board
March 14, 2018
8:15 – 10:00 AM
Oak Knoll – Staff Room

2017-2018 Executive Board Officers:	
Christa West, President	Katie Gardner, Communications Chair
Jenny Buddin, Vice President	Kristen Gracia, Oak Knoll Principal
Janelle McCombs, Parliamentarian	Leah Kessler, Oak Knoll Assistant Principal
Katherine Robinson, Secretary	Trish Stella, Teacher Representative
Renee Gorzynski Bache, Treasurer	Rebecca Emery, MPAEF Representative (Envoy)
Julie McEvilly Roman, Financial Secretary	Karen Dobbyn, Auditor

Absent: None

Quorum present: Yes

I.	Call To Order, Welcome, & Introductions	Christa West
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The meeting was called to order at 8:22 AM by President Christa West.

II.	PTO Board Meeting Minutes – Approval	Katherine Robinson
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The February 2018 PTO Board Meeting minutes were approved by the board at 8:24 AM.

III.	2017-18 Treasurer’s Report	Renee Gorzynski Bache
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- Met with new accounting firm to review P&L
 - Changed “Membership” line item to “Donations” for clarity
 - Expenses for Campaign and Fundraising
 - E.g. Noteworthy Art has related expenses for paper purchased
 - Musical pulled into Program Revenue line items
 - Renee will check on updated revenue from student participation contributions
 - Next year
 - we will separate the two musicals (3rd and 4th/5th) into separate line items
 - musicals will be described similarly to an after school activity (for which there are registration fees)
 - Donations - ~\$2000 more received; \$1160 received in matching funds.

IV.	Teachers’ Update	Trish Stella
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- H2O Challenge - Carol Brewbaker
- Thanks to parents for their Science Fair support

V.	Oak Knoll Update	Kristen Gracia, Leah Kessler
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- Teachers are assessing students right now
- In every grade level, teachers give multiple assessments to students three times per year; these are very comprehensive and take quite a bit of time.
 - K-2: DRA
 - 3-5: all get Scholastic Reading Comprehension (SRI) levels; those that aren’t meeting SRI also get DRA (fluency, comprehension, vocabulary, etc.).
 - On demand timed writing assessment for every unit; this is the only assessment that is timed. This is a strong addition to the reading assessments. Teachers College helps teachers calibrate their scores.
 - Teachers College was coaching for 3-5 grade teachers last week.

- The level of individualization and understanding of each student is impressive.
 - Teachers are very intentional about using the assessments to inform their instruction. For example, with math:
 - Each unit is broken down by learning targets, students are pre-tested, and then teachers can instruct given where students are in their learning. There are extensions for the units for students that are farther ahead.
 - The District is coming out with benchmarks to use that are valuable.
 - However, teacher level data is very important for instruction because it's collected over time, not just assessed by unit.
 - MPCSD doesn't have math specialists, but Oak Knoll uses site funds to support a math aide for 2nd and 3rd graders as needed. Jenny Ryan works with this aide too to support students because mindset work is an important facet of math learning.
 - Alt School site visit outcomes
 - Leveraging Alt School's platform which creates a teacher dashboard by plugging the curriculum into it and tightening the feedback loop for students.
 - Superintendent's "Zone of Innovation" idea will be implemented from 4th grade up; gives teachers time and ideas to think about how to innovate with their curriculum.
 - SXSW participation: Kristen was a panelist for the "Building the Social Emotional Learning Network" presentation. EVERFI developing curriculum for teachers to help teach compassion to students across the US.
 - Science Fair: 210 students signed up; 18 College Bound students are participating for the first time.
 - The Walk Out today is not being discussed at Oak Knoll given students' ages, etc. Kristen and Leah spoke with teachers who will talk about today as a peaceful protest and will remind students to talk with their parents.

VI.	MPAEF Update	Rebecca Emery (via email)
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- MPAEF Auction: March 10 was very well attended
 - Table layout for auction could be improved; some people didn't see back sides of tables.
 - Online auction starts today at 12:00 noon
- MPAEF Spirit Day: May 11 - at each school; raising awareness of the Run.
- School House Rocks Run: May 20 at 9:00 AM
 - Festival after the run: 9:30-11:30 AM at Hillview. You can go to the festival even if you don't do the run by paying \$5/wristband.

VII.	Parent Education Updates	Jenny Buddin
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- Next Speaker: March 21 at 6:30 PM - My Digital Tattoo

VII.	District Council Update	Janelle McCombs
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- Proposed change to the campaign next year - one campaign called the Community Campaign
 - asking for \$2000 for each child; the first \$250 for each child goes to the PTO
 - campaign will start first day of school August 23 and close October 5
 - hiring marketing firms for support
 - MPCSD will take the line item of transportation for field trips from PTOs and cover it

VIII.	Other PTO Updates	Christa West
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- Parents Night Out
 - K-3 - Thurs. April 19 - Dutch Goose
 - 4-5 - Thurs. May 10 - Dutch Goose

IX.	Adjournment	Christa West
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President Christa West adjourned the meeting at 10:04 AM.

Respectfully submitted,
Katherine Robinson, PTO Secretary
Date approved: 4/18/2018