

Oak Knoll PTO
Minutes of the Regular PTO Executive Board
Oak Knoll Teachers' Staff Room
October 8, 2014

2014-2015 Executive Board Officers:

Jill Wurster, President	Kristen Gracia, Oak Knoll Co-Principal
Stephanie Chen, Vice-President	Joan Lambert, MPCSD Representative
Page Curtin, Secretary	Ashley Honerkamp, MPAEF Representative
Regina Skinner, Treasurer	Tamara Russell, Communications Chair
Emily Record, Financial Secretary	Aarti Chandna, Auditor

Absent:

David Ackerman, Oak Knoll Co-Principal
Leah Kessler, Oak Knoll Vice Principal
Tracy Watt, Parliamentarian
Trish Stella, Teacher Representative

I. Call to Order - Jill Wurster

The meeting was called to order at 8:15 a.m. by President, Jill Wurster.

II. Approval of Minutes - Page Curtin

The regular PTO board meeting minutes of September 2014 were approved as presented.

Motion: Gina Skinner. Second: Jill Wurster.

III. Treasurer's Report - Gina Skinner

Gina presented the Proposed PTO Budget vs Actual September 2014.

Although not yet reflected in the actuals, the actual revenues for the PTO Membership Drive should exceed the PTO Membership Goal of \$180,000. This additional funding will go toward outside programs, such as Digital Tat2 and Speech and Debate.

Corporate matching continues to be received. Corporate matching dollars received are not included in the PTO goal or budget.

Other notes on budget:

- Basketball registration has just opened
- Final accounting in progress for Fall Fiesta – budgeted to be a break-even event
- Noteworthy Art ordering has just started
- Carryover costs (primarily field trip bus expenses) from the prior year due to lag time in district billing has made accounting a challenge. District has been made aware of this issue.

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IV.MPAEF Report - Ashley Honerkamp

Annual campaign continues. About 48% financial goal has been reached.

Friday, October 10th is Pledge Day. Anyone who pledges on or by Friday will be invited to a Coffee and Conversation with Dr. Jim Taylor on "Positive Pushing." Tables will be out Thursday and Friday to promote.

"Be a Student for a Night" to take place tonight, Wednesday, October 8th – 37 people confirmed. This event is hosted by MPAEF so that families can meet the Specialists their MPAEF donations fund. Families spend 10 minutes with each specialist - 1 hour and 15 minutes total.

Wednesday, October 15th – You Are Our Foundation Event graciously hosted by Menlo Grill at Stanford Park Hotel. This is a "Thank You" reception for donors at \$1,500 level and above.

Thursday, November 13 - Friday, November 14 - Boutique at Allied Arts – more details to come.

Launched shop.mpaef.org which will take the place of EScript . Through this site, purchases on sites such as Amazon, Nordstrom, etc. will give a % back to the Foundation. There is a team working on how to encourage people to bookmark and use.

V. Oak Knoll School Update - Kristen Gracia

Conference week in progress.

Happening earlier this year. One reason is that teachers are meeting with parents this time of year anyway. Feedback welcomed on this new timing.

Outside Programs are an important piece of enrichment for Oak Knoll.

These programs are spread across students' K-5 Oak Knoll experience:

K-2 Playing with Poetry – This program instills confidence through interactive games, very different from traditional stage performances.

3rd – Speech and Debate (New)

4th – Leadership with Jim Wiltens, Living History, Blacksmith, Speech and Debate "Lunch Club" (New)

5th – Leadership with Jim Wiltens, My Digital TAT2 (New), Walk Through the Revolution

Last year, Speech and Debate was funded by the Foundation. It was placed in the 3rd grade because there was not an enrichment program for 3rd grade at the time. This program was a

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huge success and will continue thanks to PTO donations. This program comes to each 3rd grade class each week through February with a tournament in January. There will be 4th grade lunch club for those who participated last year. The cost of this program is \$12,000.

My Digital Tat2 will run a 1 1/2 hour program in each 5th grade class in conjunction with 5th graders being given use of iPads at school. The theme is Cyber-Safety and Compassion in the Digital Age. There will be a ParentEd presentation on Monday, October 27th in the Multi. The cost of this program is \$6,000.

VI. Teacher's Update

Trish Stella was not in attendance.

VII. District Update - Joan Lambert

Professional Development Day

Monday, October 6th was a Professional Development Day run by the District for staff. Run largely by teachers and admin. "Teachers teaching teachers" was well-received. The day took place at Hillview and was well-organized. Staff chose courses ranging from Gmail organization skills to math pilot programs to CPR.

Ongoing Curriculum Review

Hillview has adopted Common Core Math Big Ideas text books. Math pilots of Math Expressions and Everyday Math in progress at Elementary Schools.

Will be reviewing the following curriculum areas next: English/Language Arts and World Language.

As a District, the Strategic plan is out of date – working on guiding principles and strategic plan will follow.

Mandarin Immersion Charter School

Friday, September 12th - District received petition from parents and community regarding Mandarin Immersion Charter School

Thursday, October 9th 8:30am - Parent Forum in Oak Knoll Multi

Tuesday, October 14th 6:30pm - Public Hearing in Encinal Multi

Wednesday, November 12th 6:30pm - School Board Meeting and decision to be made (Encinal)

-Petition is for two Kindergarten classes and two 1st grade classes = 100 kids with intent to grow to a K-8 program of approx. 450 students

-14 founders - some are in district, some live outside of district

-Facilities request is expected by November 1st deadline. If petitioners get 80 students and charter is approved, district must provide facilities comparable to other schools in district.

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-The program would be housed on one or two of our campuses and have use of facilities such as library and playground. That said, the charter would operate as it's own "District" within our District.

-If denied, petitioners can go to the Country Board of Education or State Board of Education. If County approves, District can not do anything. Financial and Facility implications are the same no matter who approves.

-16 components for approval – some are subjective

-Any charter school needs to demographically reflect district

-Public opinion does matter - all forums, hearings and meetings happen in public

-Intent of original charter school laws were for low performing districts

-Redwood City just approved two schools, both with intent to change outcomes for students of low socio-economic levels

-Principals doing verification calls because some people mis-signed petition this summer

VIII. District Ed/Parent Education - Stephanie Chen

Parent Ed Conference this Sunday, October 12th. 150 people have registered. Childcare is closed. Online and walk-up registration is still open. Parents are welcome to come to any portion of the day.

Are You In Run - Three co-chairs have been confirmed:

Tara Moeller, Krista Glotzbach and Angela Hayward

Directory will be completed by the end of October / early November

Dig Tat2 coming soon

Girls Leadership Institute signups opened Sunday – almost full

Upcoming 1st Site Council Meeting - New Site Council goal is to raise net promoter score. Three areas for improvement identified based on past survey responses: Parking, Playground, Foreign Language. Different parents are owning these areas.

IX. Other PTO Updates - Jill Wurster

General meeting Oct 22nd 8:15AM – will approve budget. Quorum required for this initial vote. Board members asked to recruit friends to join for first of meeting.

X. Adjournment - Jill Wurster

President Jill Wurster adjourned the meeting at 9:52 a.m.

Respectfully submitted,

Page Curtin, PTO Secretary

Date approved: November 12, 2014