

**NOTICE INVITING BIDS**

**ENCINAL ELEMENTARY SCHOOL  
LIGHTING & CEILING UPGRADES**

Notice is hereby given that the Governing Board of the **Menlo Park City School District** will receive up to, **but not later than, April 24, 2019, 2:00 p.m. local time**, and will then publicly open and read aloud at the Menlo Park City School District, located at **181 Encinal Avenue, Atherton, CA 94027** for the following project:

**Bid # 001-2019-01**  
**ENCINAL ELEMENTARY SCHOOL  
LIGHTING & CEILING UPGRADES**

Removal of existing classroom ceiling tiles and classroom lighting in **four (4)** classrooms. Installation of new ceiling tiles and new LED lighting fixtures. Minor patching and painting may be required as well as adjusting to existing HVAC registers, fire alarm devices, and other items affected by the work. The work is scheduled during the summer break.

Project duration is **54 calendar days** with a start date of **June 17, 2019** and a completion date of **August 9, 2019**.

Contractor shall possess at the time of its bid, the following classification(s) of Contractor's California State license: **B – General Building Contractor**

Such bids shall be received at the Menlo Park City School District office located **181 Encinal Avenue, Atherton, CA 94027**.

Plans, specifications and complete notice to bidders is will be available on the District website: <https://district.mpcsd.org/Page/1075>

A **mandatory** bidders' conference will be held on **April 9, 2019, at 3:30 p.m.** at **Encinal Elementary School, 195 Encinal Avenue, Atherton, CA, CA 94027**, for the purpose of acquainting all prospective contractors with the bid documents and the work site.

Each bid must conform and be fully responsive to all documents comprising the Contract Documents.

Each bid shall be made on the Bid Form prepared by the District in the Contract Documents.

Contractor and its subcontractors shall pay all workers on the Project not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the

boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code. Prevailing wage rates are available from the District or on the Internet at: <<http://www.dir.ca.gov>>. Contractor and its subcontractors shall comply with the registration and qualification requirements pursuant to sections 1725.5 and 1771.1 of the California Labor Code.

The substitution of appropriate securities in lieu of retention amounts from progress payments in accordance with Public Contract Code Section 22300 is permitted.

A bid bond by an admitted surety insurer on the form provided by the District, cash, or a cashier's check or a certified check, drawn to the order of the District, in the amount of ten percent (10%) of the total bid price, shall accompany the Bid Form, as a guarantee that the Contractor will, within seven (7) calendar days after the Notice to Proceed or other direction, enter into a contract with the District for the performance of the Services as stipulated in the bid. In addition, a one hundred percent (100%) Performance Bond and a one hundred percent (100%) Payment Bond will be required of the successful bidder.

Each bid must include the name and location of the place of business of each subcontractor who shall perform/work of this Contract in excess of one-half of one percent (1/2 of 1%) of the bid price.

No bid may be withdrawn for a period of sixty (60) days after the date set for the opening for bids except as provided pursuant to Public Contract Code Sections 5100 *et seq.*

The District reserves the right to reject any and all bids and to waive any informalities or irregularities in the bidding.

For any questions regarding this project e-mail the District at [ahmad@mpcsd.org](mailto:ahmad@mpcsd.org)

By: Ahmad Sheikholeslami  
Chief Business and Operations Officer

**Menlo Park City School District**

DATED: March 22, 2019