

MENLO PARK CITY SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE - REGULAR MEETING

AGENDA

Wednesday July 15 2015
4:00-5.00 p.m.
District Office
181 Encinal Ave, Atherton, CA

Regular Bond Oversight Committee meetings are open to the public. Prior to any final action being taken on any item, or prior to moving on to a new item, members of the public in attendance are invited to address the Committee regarding items under consideration.

I. CALL TO ORDER AND ROLL CALL

II. REVIEW AND AMEND THE AGENDA

Amendments to the agenda may be made at this time.

III. COMMENTS FROM THE AUDIENCE

Under Comments from the Audience, the public may address the Committee on any subject not listed on the agenda. An individual may only address the Committee once under this item. Three (3) minutes may be allotted to each speaker but can be extended by a Committee member, if so desired. The Committee cannot act on non-agenda items and cannot respond to issues other than to provide general information. The individual shall state his/her name and address before addressing the Committee.

IV. CONSENT AGENDA

Information concerning the consent items listed below has been forwarded to each Board Member prior to the meeting for study. All items on the consent agenda are routine in nature and will be acted upon in one single motion. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the consent agenda and will be placed on the regular order of business following the approval of the consent agenda for separate discussion and action.

Approval of Items on the Consent Agenda

A. Approval of Bond Oversight Committee Meeting Minutes – March 4, 2015

V. REPORTS/DISCUSSION ITEMS

- A. Bond Planning & Construction Update
 - 1. Laurel School Upper Campus
- B. Review Expenditures Report to Date
- C. Recruitment

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VI. ACTION ITEMS

- A. Schedule next meeting

VII. ADJOURNMENT

Copies of materials for the Committee meeting are available at the District Office prior to the Committee meeting. The District Office is located at 181 Encinal Avenue, Atherton, California.

Bond Oversight Committee meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Superintendent at least seven working days before the meeting by telephone at 321-7140 or by fax at 321-7184. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

MENLO PARK CITY SCHOOL DISTRICT

CITIZENS' BOND OVERSIGHT COMMITTEE - REGULAR MEETING

Draft Minutes

Wednesday March 4, 2015
4:00-4:30 p.m.
District Office
181 Encinal Ave, Atherton, CA

Regular Bond Oversight Committee meetings are open to the public. Prior to any final action being taken on any item, or prior to moving on to a new item, members of the public in attendance are invited to address the Committee regarding items under consideration.

I. CALL TO ORDER AND ROLL CALL

The Citizen's Bond Oversight Committee was called to order at 4:03pm by Committee Chair member Rutsky. Committee members Brahama and Craig and CBO Sheikholeslami were also present.

II. REVIEW AND AMEND THE AGENDA

No amendments were made to the agenda.

III. COMMENTS FROM THE AUDIENCE

No comments were made.

IV. CONSENT AGENDA

Approval of Items on the Consent Agenda

- A. Approval of Bond Oversight Committee Meeting Minutes –
October 8th 2014- Committee member Brahama moved to approve the minutes and Committee Chair Rutsky seconded.

- B. Approval of Reports/Discussion Items from January 28 meeting
 - 1. Bond Program Planning and Design Update
 - a. Laurel ES Upper Campus- AS reported that we are in the final planning an approval stages and are waiting for DSA approval. The project will be conducted in two stages, one is the demolition, abatement and sitework and the second part is the construction. Testing and inspections are being lined up. The Inspector helps with the inspections that are approved by the State and contract with us, but report to the Architect. On May 15th GAIS will vacate. The Contractor will mobilize to site and place fencing around the work site. The inspector and construction manager will be onsite.

 - 2.. Contractor Selection for Laurel ES Upper Campus-
Roebbelen was chosen as the Contractor for this project. Questions about the contractor/construction were made. Hours of construction according to the City are 8-6pm M-F . The School District is exempt from local ordinances. They may work on Saturdays and will receive penalties if they do not finish on time. There is no early finish bonus. The trucks/demo crew will use Elliot and Falk to access the site. An estimated 1.5M will be expedited on the demolition.

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3. Value Engineering Process and Next Steps- AS met with the Contractor and have come up with a list of value engineering items. Some ideas for VE are less landscaping and redesign the gathering area. The Committee will need to report to the Board next year after we receive the audit reports.

4. Review/Discuss Expenditures Report to date- Proceeds from the Bonds sit with the County. There is a portfolio and updates are sent periodically. It is relatively conservative with strong oversight.

V. REPORTS/DISCUSSION ITEMS

VI. ACTION ITEMS

A. Schedule next meeting

VII. ADJOURNMENT

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Menlo Park City School District
Consolidated Expenditure Detail

Printed: 7/9/2015

Account Ability

Budgets by Fund, and Expenditures by Object Code

WARNING: (2) Unposted Changes (3) Aging Not Developed

Code		Category - Item		O'Connor - O'Connor (2) (3)		
Funding Sources						
Fund Code	Description	Budget				
Total Funding Sources		31,207,527				
State	State	-				
Local	Local	31,207,527				
01	General Fund	300,000				
21	General Obligation Bonds	26,893,163				
25	Developer Fees	1,150,000				
40	Special Reserve for Facilities	2,864,364				
Expenditures						
Object Code	Description	Budget	Committed	Expended	Remaining	Variance
Total Expenditures		31,207,527	2,136,320	2,136,320	-	29,071,207
A	Site Costs	209,456	172,622	172,622	-	36,834
6140	Surveying Costs	35,456	35,456	35,456	-	-
6150	Site Support Costs	24,000	19,702	19,702	-	4,298
6173	Hazard Waste Removal	150,000	117,464	117,464	-	32,536
B	Planning Costs	2,047,134	1,556,812	1,556,812	-	490,323
6210	Architect / Engineering Fees	1,695,500	1,318,974	1,318,974	-	376,526
6230	DSA Fees	190,000	120,250	120,250	-	69,750
6240	CDE Fees	13,000	-	-	-	13,000
6255	Geotechnical Engineering Svcs	24,134	23,688	23,688	-	446
6260	Other Costs - Planning	124,500	93,899	93,899	-	30,601
C	Construction Costs	26,836,301	385,296	385,296	-	26,451,005
6270	Main Construction Contractor	25,670,601	50,000	50,000	-	25,620,601
6272	Construction Management Fees	915,400	335,296	335,296	-	580,104
6275	Other Costs - Construction	230,300	-	-	-	230,300
6276	Interim Housing	20,000	-	-	-	20,000
D	Construction Testing Costs	175,000	-	-	-	175,000
6280	Construction Tests	175,000	-	-	-	175,000
E	Construction Inspection Costs	405,000	21,590	21,590	-	383,410
6285	Inspections	405,000	21,590	21,590	-	383,410
F	Furniture & Equipment Costs	524,635	-	-	-	524,635
6410	Furniture & Equipment	220,635	-	-	-	220,635
6415	Technology Equipment	304,000	-	-	-	304,000
G	Project Contingency	1,010,000	-	-	-	1,010,000
6999	Project Contingency	1,010,000	-	-	-	1,010,000
Balance Remaining						
Balance Remaining		0				