



Menlo Park City School District
Director of Facilities Reports

Board of Education Meeting
January 15, 2013

Meeting Outline

- ▶ **Background**
 - ▶ District / Schools / Boundaries
- ▶ **Problems Statement**
 - ▶ District Flexibility Goals
- ▶ **Road Map – Process and Timeline**
 - ▶ Community Meetings
 - ▶ School District Board Decision
- ▶ **Guiding Principles**
- ▶ **Review Potential Options**
- ▶ **Workshop Session**
 - ▶ Developing New Option
 - ▶ Evaluating Options



Background Information

School	2007 Master Plan			2009 Master Plan Revisions		Enrollment
	Targeted Peak Enrollment	Number of Standard Classrooms	Student Capacity	Number of Standard Classrooms	Student Capacity	2012-13
Encinal	680-700	32 + SDC	704	34 + SDC	763	755
Laurel	380-395	20	400	23	484	489
Oak Knoll	680-700	34	720	34 +SDC	763	742
Hillview	920-960	TBD	960	48	950-1050	812
TOTALS	2660 - 2755	-	2784	-	2997	2798

Encinal School K-5

- Approx. 10 Acres
- Includes District Office and TERC
- Laurel K-3 Feeds into Encinal

Laurel School K-3

- Approx. 6.5 Acres
- No Gym Facility

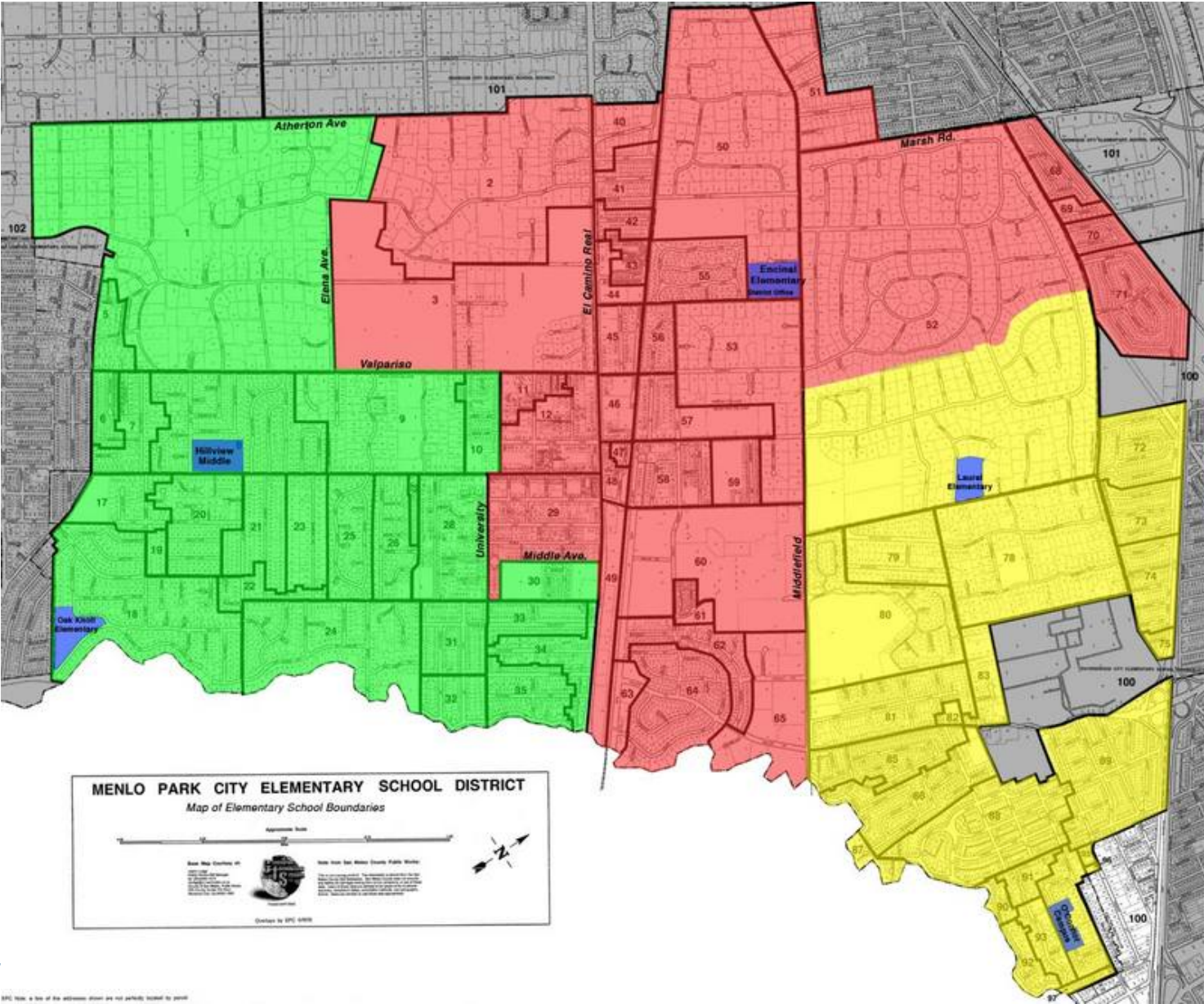
Hillview School 6-8 – New School

- ▶ Approx. 9.4 Acres

Oak Knoll School K-5

- Approx. 8.1 Acres
- At capacity with no additional space to expand O’Conner Site (Leased to GAIS)
- Approx. 6.1 Acres
- Single building of 10 classroom and office space.
- No major modernization work since 1950’s
- Early notification to terminate: April 10
- Earliest use of facility July 2014

Current District Boundaries



SPC uses a lot of the address data we do not publicly publish to parcel

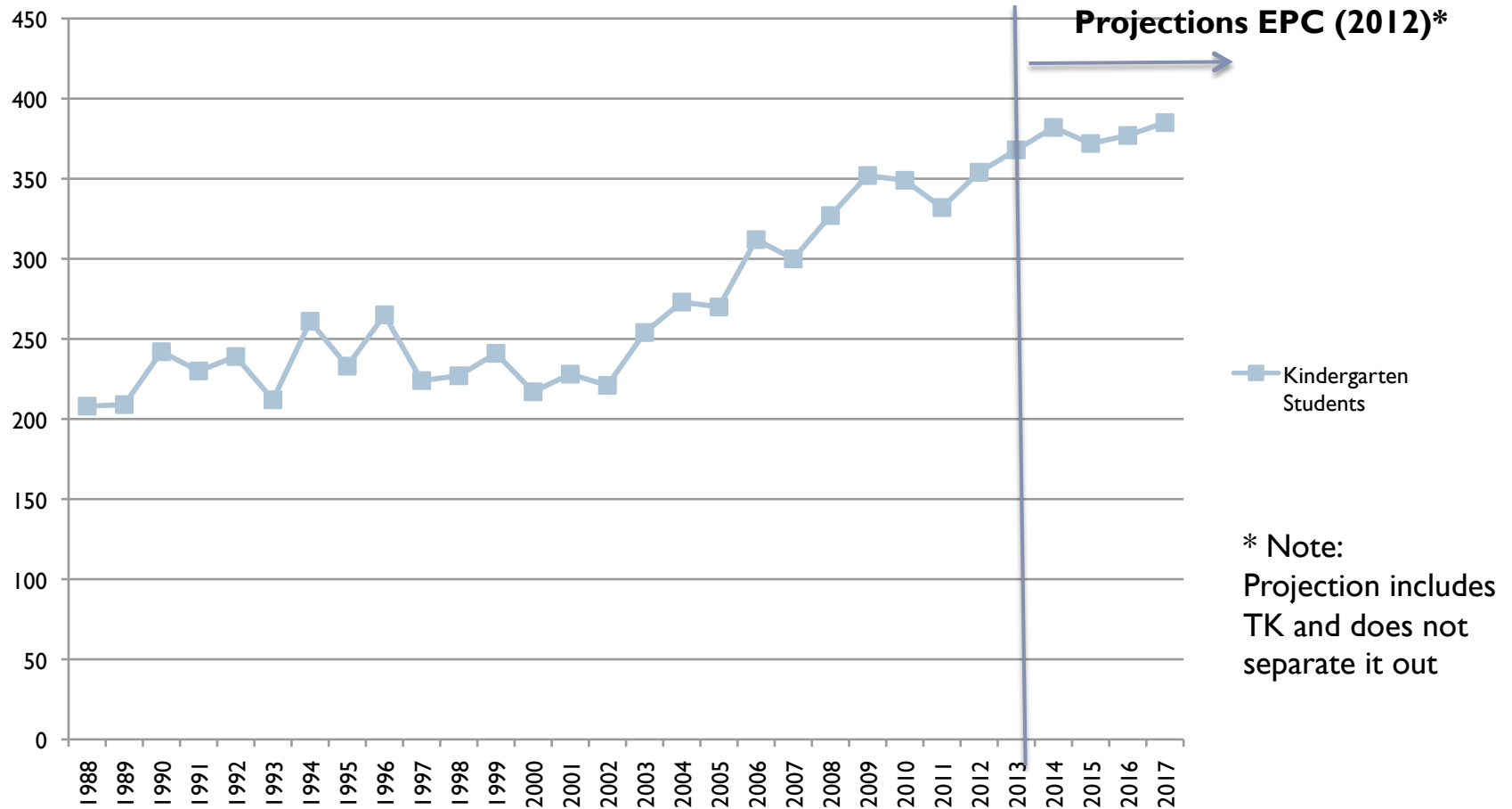
Problems Statement

- ▶ **MPCSD Lacks Flexibility to handle increase of student enrollment in the next 10 years**
- ▶ MPCSD total enrollment range by 2017:
 - ▶ 3000- 3230 students and potentially 3350 by 2022
 - ▶ Plan for 3230 with flex to increase to 3350 students
- ▶ Transitional Kindergarten size is unknown
- ▶ TK-K: 430 students
- ▶ Grades 1st to 8th @ 350 students = 2800 students
- ▶ Grades TK – 5: 2180 students
- ▶ Grades 6 – 8: 1050 students



Historical Enrollment Data and Growth

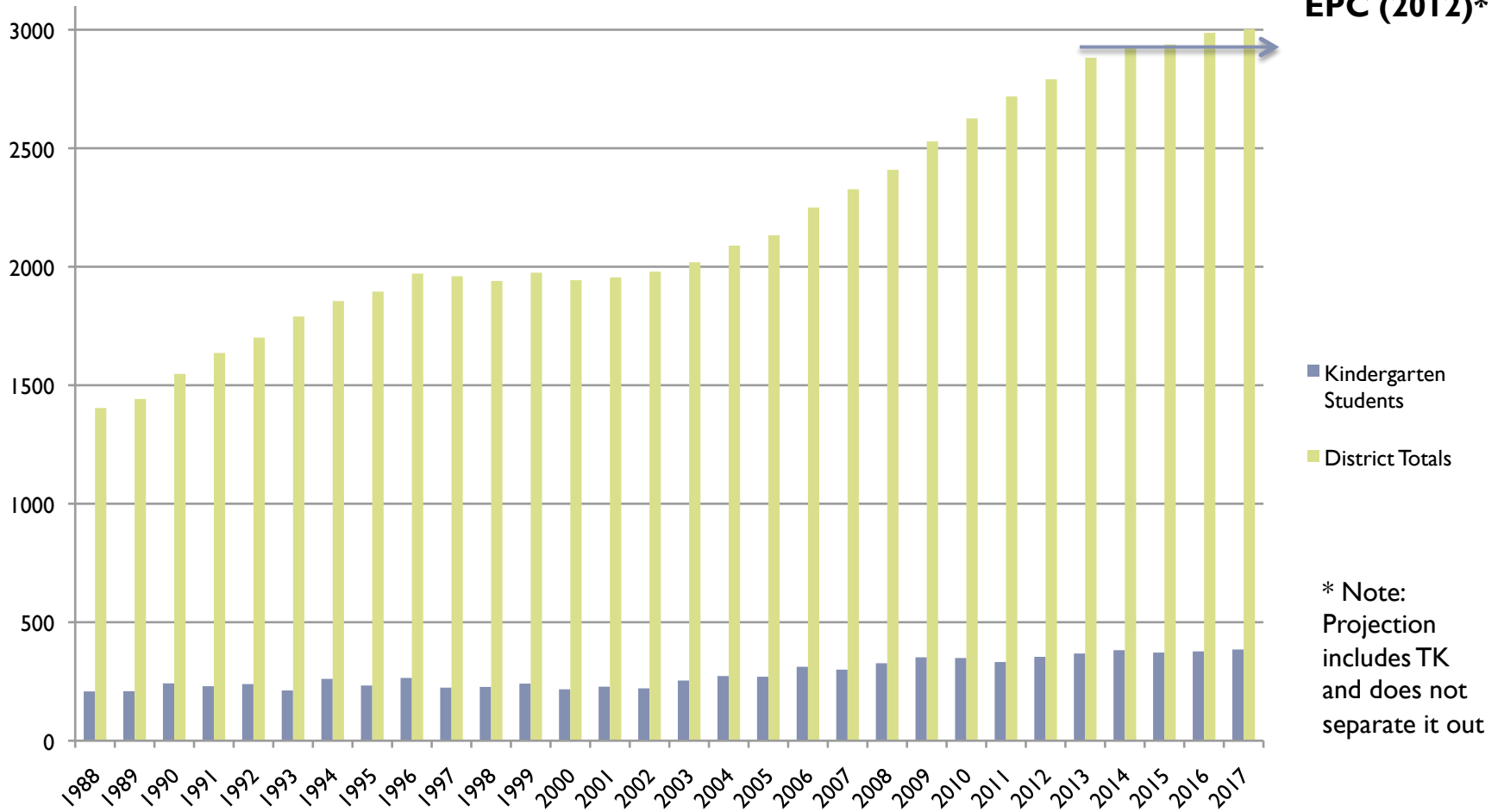
Kindergarten Enrollment from 1988 to 2017



Historical Enrollment Data and Growth

MPCSD Total Enrollment from 1988 to 2017

Projections
EPC (2012)*



* Note:
Projection
includes TK
and does not
separate it out

Road Map - Process and Timeline

Meetings/Objective	Forum	Date
Leadership Team – Confirm process and timeline	Leadership Team	10:15 am, January 15.
Leadership Team	District Admin Leaders	8:00 – 10:30. January 29, 2013
Superintendent Communication	Email Supt. Newsletter	Jan 30
Outreach Meetings (Encinal, Laurel, Oak Knoll, and Hillview Schools)	Public / PTO	Laurel Feb 7 at 8:15 to 9:15 and Hillview 9:30 to 10:30; Oak Knoll Feb 13 from 8:15 to 9:30 a.m.; Encinal 8:45 am Feb 19
Outreach Meeting Socialize guiding principles and brainstorm configuration alternatives	MPAEF	9:30 – 10:30, February 12
Outreach meetings with each school's staff and DO/TERC (Feb 4)	Teachers and Staffs	Feb 13 at Oak Knoll; Feb 6 at Encinal; Feb 21 at Laurel; and Hillview at Jan 29.
Additional evening Outreach meeting for parents/ community	Public	February 12 at 7:00PM
Special School Board Meeting / Evaluate Options refined by ad hoc Committee	Public / Special Board Meeting	March 6, 2013 at 7PM
Board Meeting to take <i>at least</i> official action GAIS Lease before 4/10	Public / Regular Board Meeting	March 12, 2013 or Special Board Meeting



Guiding Principles

▶ **Necessary Conditions**

- Ensure total District capacity will sufficiently meet projected 10 year enrollment range
- Ensure timely implementation for bringing additional capacity on-line

▶ **Guiding Principles**

1. **EDUCATIONAL EXPERIENCE**

- a) Foster effective educational environments for all District students
- b) Provide a comparable educational opportunity to all District students
- c) Promote our core values: engagement, innovation, leadership, partnership and perseverance

2. **SCHOOL AND DISTRICT CULTURE**

- a) Promote cohesive schools, neighborhoods and District community
- b) Foster community through school sizes and configurations

3. **OPERATIONS**

- a) Promote effective short and long-run operational and facility costs
 - b) Provide adequate flexibility and optimize the use of space at all grade levels
 - c) Promote safe routes to school and consider community traffic and neighborhood impacts
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Brain Storm Options



Potential Options

Accommodate increased enrollment at existing campuses.

Option A: By increased class sizes*

- a) TK-3 Class Sizes of 23:1
- b) Grade 4 – 5 Class Sizes of 26 :1
- c) Encinal at 883, Oak Knoll at 818 and Laurel at 483.
- d) Total TK – 5 capacity at 2134. District at 3184

Option B: Installation of Portable Classrooms

- a) Encinal K-5 at 852 students with 5 added portables
- b) Laurel K-3 at 500 students with 2 added portables
- c) Oak Knoll at 848 students with 6 added portables
- d) Total TK-5 capacity at 2200 students
- e) District capacity of 3350 students

* Capacity of 3038 students can be reached with TK-3 class sizes of 21:1 and 4-8 at 25:1
Encinal at 782, Oak Knoll at 762, Laurel at 504, and Hillview at 990

Potential Options

Develop O'Connor and Laurel sites as neighborhood K-5 schools.

- a) Oak Knoll : 700
- b) Encinal 700
- c) Laurel: 460
- d) O'Conner: 320
- e) TK-5 Capacity: 2180
- f) District Capacity: 3230
- g) Need to determine new school boundaries



Potential Options

Create a district-wide school of choice program at one site.

Option A

- a) Spanish Immersion at O'Conner Site
 - i. 2 Cohort Class
 - ii. K-5 School with 240-260 Students or K-8 with 360-380 Students
- b) Laurel K-3: 460
- c) Encinal K-5: 730
- d) Oak Knoll K-5: 730
- e) TK- 5 Capacity: 2180



Potential Options

Create a district-wide school of choice program at one site.

Option B

- a) STEM Program at Laurel K-5: 480 students
- b) O'Conner K-5 : 380 students
- c) Encinal K-5: 660
- d) Oak Knoll K-5: 660
- e) TK-5 with greater flexibility
- f) Need to determine new school boundaries

Potential Options

Develop Laurel as a neighborhood K-5 school (of comparable enrollment to Oak Knoll and Encinal) encompassing both the O'Connor and the existing Laurel sites.

- a) Laurel K-3: 480 students
- b) O'Conner: TK, 4-5: 270
- c) Encinal TK-5: 715
- d) Oak Knoll TK-5: 715
- e) TK – 5 Capacity: 2180



New Ideas and Analysis

- ▶ Develop new Ideas/Options
- ▶ Meet necessary conditions
- ▶ Evaluate Options (5 highest and 1 lowest)
- ▶ Write down several pros and cons for each option



