

Room 34's Technology Contract

I understand that using the classroom laptops is a privilege.

All students have the right to feel valued, safe and respected. The following agreements were created for technology use to ensure a positive, safe environment.

Laptop Management

1. I agree to carry any laptop with TWO hands and walk SLOWLY.
2. I agree to treat the laptops in a gentle manner.
3. I agree to keep my desk clear of any food and/or drinks when using the laptops.
- 4. I agree to close my laptop when an adult is talking so I can listen to directions.**
- 5. I agree to ONLY work on the sites I was told I could use.**
6. I agree to only use my assigned laptop (unless instructed).
7. I agree to return and plug in my laptop to the computer cart after I am finished using it.
8. I agree not to personalize the school laptop with any extensions, backgrounds, icons, themes, etc.

Student Safety

1. I will not enter any personal information and/or create an account online.
2. I will not go to unauthorized websites.
3. I will not share a file or document with another student unless I have permission from a teacher.
3. I will not open, delete, or change anyone else's files or documents.

Laptop Safety

1. I will not download anything to my computer.
2. I will ask what I should do to any "pop-ups" that appear on my screen.
3. I will IMMEDIATELY close the laptop I am using if anything inappropriate comes up on my screen by accident and alert the teacher.

Laptop Distractions

I will not let the technology distract me from my learning by avoiding the following:

- changing colors and fonts before my written work is complete.
- adding images before my written work is complete.
- Inappropriately using "comments" in Google docs or slides as a way of communicating with friends.
- unnecessarily creating or working on docs or slides during class time that are not related to our current work.
- deleting, changing or adding to other students' documents (unless a teacher has given you permission to work on a shared document and the student has given you permission).
- any other distractions that keep me from completing the assigned work.

I have read and understand the laptop contract. I will follow them to the best of my ability at all times. I will lose this privilege if I break the agreements on the contract and fill out a reflection sheet to be signed by my parents.

_____ Student Signature _____ Date

I have read and discussed the classroom laptop rules with my child.

_____ Parent/Guardian Signature _____ Date

Name: _____#_____

Date: _____

I violated the Technology contract when I . . .

Today the technology distracted me from my learning. I was:

- changing colors, fonts or backgrounds before my written work is complete
- adding images before my written work is complete
- Inappropriately using “comments” as a way of communicating with friends
- unnecessarily creating or working on docs or slides during class time that are not related to our current work
- deleting, changing or adding to other students’ documents without their permission
- any other distractions that keep me from completing the assigned work.

In the future I will:

I have reviewed this with my child and discussed the importance of using technology according to the contract.

Parent/Guardian Signature

Date