

Proofreading Marks

¶ begin a new paragraph

¶ Make a new paragraph.

≡ use a capital letter

≡ this needs a capital letter

/ use a lowercase letter

Don't capitalize ~~H~~orse.

^ insert something

A[^] is missing.
word

○ close up a space

Some ○ thing is one word.

insert a space

This needs a space.

ℓ delete something

Delete ℓ a duplicate word.

∩ switch the order

How ∩ you are?

SP spelling error

SP Which werd is misspelled?

○ missing punctuation mark

Something is missing ○