



Register now with this School Code:

- **encinalelementary**
- **hillviewmiddle**
- **laurelementary**
- **oakknollelementary**



## How to Register

- Visit [www.thelunchmaster.com](http://www.thelunchmaster.com) and select register, and enter code above.
- Welcome to the LunchMaster! Press "Sign Up Now!"
- Create an account. Enter account holder's name, email, and password.
- Add diners first and last name to the account. Select "ADD ANOTHER DINER" before selecting "CONTINUE" to add a second diner. Enter name, school code, and grade.
- Add allergens & sensitivities to each diner to avoid exposure.
- Once confirmation email is received, log onto [www.thelunchmaster.com](http://www.thelunchmaster.com) and select "order now". Enter in your username (email) and password previously created.
- Select "Meal Calendar" which will show the current month. Click "order" next to the student's name.
- A menu will pop up with the entrée options for the selected date.
- Click "Add to Cart". This will place your selected items into your shopping cart.
- After all meals are selected, click "Shopping Cart" to view your order.
- Select "Checkout". You will then be prompted to enter your credit card information.
- Select "Confirm Order". A confirmation email will be sent to you shortly. You are done!
- Regular orders are placed before 10am the previous school day. Orders placed after 10am until 6am the day of are late orders and cost an additional \$1.50. Cancel meals by 4pm the day before for full credit, or from 4pm- 7am the day of for half credit.