

Menlo Park City SD Minutes

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BOARD OF EDUCATION REGULAR MEETING

August 26, 2014

Tuesday, 04:30 PM

Menlo Park City School District
District Office (TERC Building)
181 Encinal Avenue, Atherton, CA 94027

Attendees

Jeff Child
Maria Hilton
Scott Hinshaw
Joan Lambert
Terry Thygesen

I. 4:30 P.M. CALL TO ORDER & ROLL CALL

Minutes

Board President Joan Lambert called the meeting to order at 4:33 p.m. All members of the Board were present.

a. Closed Session Public Comments: Anyone wishing to address the Board regarding Closed Session items may do so at this time. (D)

Three (3) minutes are allotted to each speaker but can be extended by a Board member if so desired. Please note that speaking time cannot be delegated to another person. We request that an individual fill out a speaker card and provide his/her name and address before addressing the Board; however this is not required.

Minutes

There were no public comments for Closed Session items.

II. 4:35 P.M. CLOSED SESSION

Minutes

The Board adjourned to Closed Session regarding:

a. Closed Session (D)

The School Board will meet in Closed Session:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Cal. Gov't Code § 54956.9)
Pursuant to Government Code section 54956.9, subdivision (d)(2), significant exposure to litigation (2 cases)

PUBLIC EMPLOYMENT: Chief Business Official and Principal (Discussion)

Closed Session will resume after Open Session if needed.

III. 6:00 P.M. RECONVENE IN OPEN SESSION/REPORT ANY ACTION TAKEN

a. Reconvene in Open Session (V)

Any action taken in Closed Session will be reported out by the President of the Board.

Minutes

The Board reconvened in Open Session at 6:10 p.m. and Board President Joan Lambert

reported that no actions were taken in Closed Session.

IV. 6:05 P.M. REVIEW AND AMEND THE AGENDA

a. Procedure for Amending the Agenda (D) (V)

Amendments to the agenda can be made at this time.

Minutes

There were no amendments to the agenda.

V. 6:10 P.M. COMMENTS FROM THE AUDIENCE

a. Procedure for Comments from the Audience (D)

Under Comments from the Audience, a community member may address the Board on any subject. An individual may only address the Board once under this item. Three (3) minutes are allotted to each speaker but can be extended by a Board member if so desired. Please note that speaking time cannot be delegated to another person. The Board cannot act on non-agenda items and cannot respond to issues other than to provide general information. However, Board members will take any comments under advisement and can give direction to the Superintendent to follow up if warranted. We request that an individual fill out a speaker card and provide his/her name and address before addressing the Board; however this is not required.

Minutes

There were no public comments.

VI. 6:20 P.M. REPORTS/DISCUSSION

a. District-wide Goals (30 minutes) (D)

Superintendent Ghysels will present district-wide goals for 2014-15, describing the themes and initiatives for this year, as presented to the All-Hands employee meeting at Hillview on August 15.

Minutes

Superintendent Ghysels presented MPCSD's Goals for 2014-15:

- 1) MPCSD K-8 Teaching and Learning
- 2) Talent Organization: Great to Excellent
- 3) Guidance, Wellness and Safety Plan
- 4) Laurel School: Lower and Upper Campuses
- 5) Guiding Principles and Strategic Planning

b. Timeline for Approving all K-8 Learning Standards for all Subjects and Grades and a Discussion on a Resolution To Adopt Common Core State Standards in Mathematics (30 minutes) (D)

Jennifer Kollmann, Director of Curriculum and Instruction will discuss a proposed timeline for approving all K-8 Learning Standards for all subjects and grades. She will provide a brief overview of the Common Core State Standards (CCSS) Mathematics and present a draft resolution to Adopt Common Core State Standards in Mathematics on September 9.

Minutes

Director of Curriculum and Instruction, Jennifer Kollmann presented the timeline for approving all K-8 Learning Standards. The Board also reviewed a draft of the resolution to adopt Common Core State Standards in Mathematics. The Board directed Ms. Kollmann to add the word "California" before Common Core State Standards on the resolution and to post the timeline on the District's website. The final resolution will be resubmitted to the Board for approval at a future meeting.

c. Update on Common Core State Standards (CCSS) Aligned Math Pathways for MPCSD

(30 minutes) (D)

Jennifer Kollmann, Director of Curriculum and Instruction will provide an update on the proposed MPCSD Common Core State Standards (CCS) Aligned Math Pathways for 2014-15.
Minutes

Director of Curriculum and Instruction, Jennifer Kollmann updated the Board on the Common Core State Standards and presented a revised Hillview Math Pathways structure.

The District's curriculum review team looked at content and potential textbooks as guides. The result was a compacted 5th grade content and some changes to Hillview's Math pathways structure. The team didn't want to burn out our students however, wanted to align with Big Ideas Math text which is built around accelerated Math.

d. Discussion on the Elementary Math Adoption Pilot Process and Hillview's Proposed Adoption Grades 6-8 of the New Math Curriculum, Big Ideas (30 minutes) (D)

Jennifer Kollmann, Director of Curriculum and Instruction will provide information on the elementary Math adoption process. In addition, Director Kollmann and Hillview staff will discuss the rationale for the proposed Hillview adoption of *Big Ideas* Math.

Minutes

Director of Curriculum and Instruction, Jennifer Kollmann updated the Board on the District's process for adopting new curriculum. Ms. Kollmann explained the rational to move from Pearson to Big Ideas and also confirmed 35 teachers have decided to pilot new Common Core materials this year.

e. Facilities and Operations Department Update (20 minutes) (D)

Director of Facilities and Operations, Ahmad Sheikholeslami will provide a presentation to the Board covering the following items:

- Summer Facility Projects
- Maintenance and Operations Update
- Transportation Update
- School Van Use Procedures
- Herbicide/Pesticide Use Update
- Laurel School Upper Campus Planning and Design Update
- Copier Services

Minutes

Director of Facilities and Operations, Ahmad Sheikholeslami updated the Board on current and upcoming initiatives and projects related to his department such as summer facility projects, herbicide and pesticide usage and the District's new school van procedures. Mr. Sheikholeslami also gave a brief update on the Laurel School Upper Campus.

f. District Annual Report for Labor Compliance Fiscal Year 2013-2014 (5 minutes) (D)

The District is required to have a Labor Compliance Program (LCP) for State funded projects. In the last fiscal year, the District had one project that met this requirement and RGM and Associates administered this third party LCP on behalf of the District. Attached is the District Annual Report for Labor Compliance Program Fiscal Year 2013-2014.

Minutes

The Board reviewed the District's Annual Report for Labor Compliance Fiscal Year 2013-2014.

VII. 8:45 P.M. ACTION

a. Approval of Additional Services with DLM Architecture (5 minutes) (D) (V)

RECOMMENDED ACTION: Approve the additional service request for DLM Architecture in the amount of \$62,000.

Minutes

It was moved/seconded (Thygesen/Hilton) and the Board voted unanimously (5/0) approved

the additional services with DLM Architecture.

Motion made by: Terry Thygesen

Seconded by: Maria Hilton

Votes

Jeff Child	Yes
Maria Hilton	Yes
Scott Hinshaw	Yes
Joan Lambert	Yes
Terry Thygesen	Yes

b. Approval of Resolution No. 14.15.04 in Support of AB146 Local Reserve Cap (5 minutes) (D) (V)

RECOMMENDATION ACTION: The Board adopts Resolution No. 14.15.04 in Support of AB146 Local Reserve Cap.

Minutes

It was moved/seconded (Thygesen/Hilton) and the Board voted unanimously (5/0) approved Resolution No. 14.15.04 in Support of AB146 Local Reserve Cap. A roll call vote was taken for Resolution No. 14.15.04.

Motion made by: Terry Thygesen

Seconded by: Maria Hilton

Votes

Jeff Child	Yes
Maria Hilton	Yes
Scott Hinshaw	Yes
Joan Lambert	Yes
Terry Thygesen	Yes

VIII. 8:55 P.M. STAFF REPORTS

a. Report by Educational Services Directors (D)

Director of Curriculum and Instruction, Jennifer Kollmann, and Director of Student Assessment, Program Evaluation and Research, Alicia Bowman, will give their monthly reports to the School Board.

Minutes

The Educational Services Directors did not report.

b. Report by Student Services Director (D)

Director Ginny Maiwald will give her monthly report to the School Board.

Minutes

Student Services Director, Ginny Maiwald updated the Board on upcoming student wellness trainings for staff.

c. Report by Facilities and Operations Director (D)

Director Ahmad Sheikholeslami will give his monthly report to the School Board

Minutes

The Facilities and Operations Director did not report.

d. Report by Chief Business Official (D)

Chief Business Official Diane White will give her monthly report to the School Board.

Minutes

Chief Business Official, Diane White updated the Board on student enrollment and current bond pricing.

e. Superintendent's Report (D)

Superintendent Ghysels will give his monthly report to the School Board.

Minutes

Superintendent Ghysels updated the Board on the newly formed Technology Committee which includes Board members Terry Thygesen and Scott Hinshaw and announced the upcoming Back To School nights.

f. School Board Report (D)

Board Members will have the opportunity to report on activities, meetings and observations.

Minutes

The School Board did not report.

IX. 9:25 P.M. CONSENT AGENDA

Minutes

Item a. - No items were removed from the consent agenda.

Items b. - t. were approved by the Board.

Item u. - The Board approved the consent agenda. See minutes under item u. for Board approval.

a. Removal - Items from Consent Agenda (C)

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda are routine in nature and will be acted upon in one single motion. If any member of the Board, the Superintendent, or the public so requests, an items shall be removed from the consent agenda and will be placed on the regular order of business following the approval of the consent agenda for separate discussion and action.

b. Certificated Personnel Order (C)

c. Reclassification of Temporary Teachers (C)

d. Classified Personnel Order (C)

e. Vendor Warrants - June and July 2014 (C)

f. Student Services Agreements (C)

g. Resolution No. 14.15.02 Approving Change to the San Mateo County Special Education Local Plan (SELPA) Local Plan in the Area of Local Education Agency Participants

(V) (C)

h. Approval of Memorandum of Understanding (MOU) between San Mateo County Office of Education (SMCOE) and MPCSD for 2014-15 Safe Routes to School Program (C)

i. Approval of Grant Award for 2014-17 Tobacco-Use Prevention Education Program

(C)

j. Approval of Memorandum of Understanding (MOU) between Sequoia Healthcare District (SHD) and MPCSD for Healthy Schools Initiative (C)

k. Approval of Contract with Notre Dame De Namur University to Provide Student/Intern Teachers for 2014-17 (C)

l. Approval of Statement of Work for School District Psychology Internship with the University of California, Berkeley (C)

m. Ratification of Contract for Rainbow Music Therapy Services to Provide Music Therapy for MPCSD's 2014 Summer ESY Program (C)

n. Approval of Sublease Agreement between German-American International School and Palo Alto French Education Association (C)

o. Authorization of Legal Services Agreement with Burke, Williams & Sorensen, LLP
(C)

p. Ratification of Agreement for Duplication Machine/Copier Services (C)

q. Approval of Proposal by Enrollment Projection Consultants (C)

r. Approval of Amendment of Agreement with BAGG Engineers related to Laurel School Upper Campus (O'Connor School Site) (C)

s. Approval of Amendment of Agreement with BKF Engineers related to Laurel School Upper Campus (O'Connor School Site) (C)

t. Notice of Completion for the Demo and Abatement of Flooring at Encinal School, Project # 001-14-01 (C)

u. Approval of Consent Agenda (V) (C)

The Board approves the Consent Agenda. A roll call vote will be taken for any Resolutions.

Minutes

It was moved/seconded (Hilton/Child) and the Board voted unanimously (5/0) approved the Consent Agenda. A roll call vote was taken for Resolution No. 14.15.05.

Motion made by: Maria Hilton

Seconded by: Jeff Child

Votes

Jeff Child	Yes
Maria Hilton	Yes
Scott Hinshaw	Yes
Joan Lambert	Yes
Terry Thygesen	Yes

X. 9:30 P.M. WRITTEN COMMUNICATIONS

Minutes

The Board received the following written communications:

a. Written Communications

- Notice for Sequoia Union High School District - Adoption of Resolution Adjusting Developer Fees
- May 2014 Monthly Investment Reports, San Mateo County Treasurer-Tax Collector
- June 2014 Monthly Investment Reports, San Mateo County Treasurer-Tax Collector

- July 2014 Monthly Investment Reports, San Mateo County Treasurer-Tax Collector

XI. 9:35 P.M. FUTURE MEETINGS AND DISCUSSION OF FUTURE AGENDA ITEMS

Minutes

The next Regular Scheduled Meeting of the Menlo Park City School Board is:

a. Next Regularly Scheduled Meeting and Discussion of Future Agenda Items (D)

The next Regular Meeting of the Board is scheduled for Tuesday, September 9 beginning at 5:00 p.m. and will be held in the MPCSD TERC Building, 181 Encinal Avenue, Atherton.

XII. 9:40 P.M. ADJOURNMENT

Minutes

There being no further business to come before the Board, the meeting was adjourned at 9:09 p.m.

Date

Board Secretary